



2017 National PDI – San Diego

User Training Part A

DoD FM Certification Program

Office of the Under Secretary of Defense (Comptroller)





Training Outline

- **FM Online**
- **3-Step Process**
- **FM myLearn**
 - Interactive Learning History Worksheet (iLHW)
 - Non-Academic Course Search
 - Academic Course Search
- **FM Certification Resources**





FM Online/FM myLearn

---Live Demo---





Three-step Process

- **Step One - Record Learning**
 - Record Course(s)
- **Step Two - Record Documentation**
 - Record Documentation Achievement item
 - Only 1 PDF per Achievement
- **Step Three - Request Approval**
 - Record Achievement item





FM Online/FM myLearn


---Live Demo---





FM Certification Resources

available @FM Online or join us on LinkedIn

 <http://ow.ly/sZfDv>

Quarterly Newsletter



- FM Workforce Development Update
- FM Certification Update
- Lessons Learned
- Best Practices

DoD FM Certification Handbook



- Program background & overview
- Detailed requirement descriptions
- Checklist to get started

DoD FM Enterprise-wide Competencies



- Defines each of the 24 FM competencies and related proficiency levels

Requirements Datasheets



- Outline requirements for each level

FM myLearn



- E-catalog of FM courses aligned to FM and leadership competencies

Interactive Learning History Worksheet (iLHW)



- Organize your prior training using this cross-cutting online tool

DoD FM Certification User Guide



- Provides detailed information about available tools and step-by-step instructions for FM LMS tasks

Frequently Asked Questions



- Compilation of over 100 questions, organized by category

DAWIA/FM Certification LHWs



- Pre-populated w/ acquisition courses helping you focus

LinkedIn



- DoD Financial Management Certification Program Group
- Receive program updates and other important information

